MINUTES OF	LEYLAND TOWN DEAL ADVISORY BOARD
MEETING DATE	Monday, 27 January 2020

PRESENT:	Councillor Paul Foster (Leader of the Council and Leader of the Labour Group), Vikki Ashcroft (J & J Ashcroft), David Berry (C & W Berry), Tim Cahill (Runshaw College), Martin Carling (Leyland Town Team), Neil Conlon (Conlon Construction), Paul Evans (Department for Business, Energy and Industrial Strategy (BEIS)), Liam Ferguson (North West Projects), Katherine Fletcher MP (Member of Parliament for South Ribble), Shane Friend (Stone Create), Paul Gardner (Farington Parish Council), Sara Gaskell (Lancashire Enterprise Partnership Skills Hub), Brian Harrison (Dr Oetker), Daniel Maddock (Evolve Document Management), Keith Moyes (British Commerical Vehicle Museum), Anne-Marie Parkinson (Lancashire Economic Partnership), Neil Puttnam (Maple Grove Developments), Tom Stables (Digital Lancashire), Andy Walker (Lancashire County Council), Adrian Walsh (Leyalnd Trucks), Mike Otter (Farington Parish Council), Councillor William Evans (Cabinet Member (Planning, Regeneration and City Deal)) and Councillor Clifford Hughes MBE
OFFICERS:	Jonathan Noad (Director of Planning and Property), Neil Anderson (Assistant Director of Projects and Development), Darren Cranshaw (Assistant Director of Scrutiny & Democratic Services) and Jennifer Clough (Investment & Skills Manager)

1   Welcome and Introductions

The Leader of South Ribble Borough Council, Councillor Paul Foster, welcomed everyone to the meeting and outlined the Council's commitment to work positively with partners for the benefit of Leyland and wider South Ribble.

Introductions were then made around the room.

2   Context and Background to the Towns Fund

The Council's Director of Planning and Property, Jonathan Noad, gave a presentation on the context and background to the Government's Towns Fund and creation of the Town Deal Advisory Board.

The Leyland Town Deal is one of a hundred towns selected through the Town Fund prospectus, which had been circulated with the agenda. The Fund has allocated up to £25M per town, with £162,019 already provided to develop a town plan to draw up proposals to access the allocated funding.

The boundary of the area for the Town Deal deviates slightly from the Office for National Statistics footprint so that it includes more than just the town centre. Other town assets and opportunities such as Worden Park and Midge Hall Railway Station are also included within the revised town boundary.

The scope of the Town Deal is to drive economic regeneration to deliver long-term productivity and growth through:

- Urban regeneration, planning and land use
- Skills and enterprise infrastructure
- Connectivity

Key themes for the Town Deal included being led by the newly formed Town Boards, sustainable growth, skills, digital, leisure, culture, heritage, industrial and quick wins and readiness.

The Council had submitted a Town Readiness Questionnaire to government on 19 December 2019 with support from Steer consultants.

The Director of Planning and Property took the meeting through potential projects which had been identified for the Town Board to consider as part of a Town Plan. Potential projects included:

- Leyland Town Centre Masterplan
- Leyland Train station link to Town Centre
- Skills Shop
- Worden Hall on Worden Park
- New Health and Wellbeing Centre
- Extra Care Facility
- Green Links (green connectivity)
- Midge Hall Railway Station

A discussion took place on the projects and ambitions as part of the Town Deal and whether sufficient resources were available. Learning from other councils that had gone down a similar route was raised, with Greater Grimsby mentioned as a reference town. There would also be learning across the 100 towns identified as part of the Town Deal.

It was felt important to be able to articulate our 'ask' to the Government and difference it will make in one sentence. Concentrating on one big project and theme was suggested as a good way to lever in the money that would have wider benefits to the other projects already identified.

Examples of Altrincham Market, Shoreditch Micro businesses and Holmes Mill in Clitheroe were suggested for further consideration.

A project around re-purposing some of the buildings and space with a holistic and central feature welcoming people to Leyland Town Centre from Leyland Railway Station was suggested. Connectivity with public transport, public open space, digital engagement and providing a vibrant hub was felt to be a way forward.

It was agreed that the comments made at the meeting would be useful in developing the Town Plan. The next stage would be a workshop to develop the proposals further.

The Director of Planning and Property encouraged those at the meeting to continue to be a member of the Town Board as a way of shaping the development of projects within the Leyland Town Deal, raise the needs of their business/sector, guide the delivery of major investment into the town and help to secure the future of Leyland.

3 Readiness Questionnaire

The readiness questionnaire circulated with the agenda was noted.

4 Development of Terms of Reference for the Board

The initial terms of reference for the Board would be:

- To develop and agree an evidenced based Town Investment Plan
- Develop a clear programme of interventions
- Co-ordinate resources and influence decision-makers

5 Review of Membership and Chairing of the Board

It was envisaged that the Town Board would be externally led with the support of the Council. The Leader of the Council encouraged those present at the meeting to consider putting themselves forward to chair the Town Board.

6 Next Steps

There would be three facilitated workshops to develop the Town Investment Plan and develop project ideas for the Board.

There would be quarterly meetings of the Town Board to produce the Town Investment Plan and oversee and drive forward the plan.

7 Future Meetings

Future meeting dates would be arranged outside the meeting.

The Leader of the Council thanked everyone for their attendance and contribution to the meeting.

Chair   Date